

Office
Head Office

South African Revenue Service

Enquiries
Mrs R Julius

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Reference*
930046648

IT Reference
9691530159

Date
1 August 2014

Dear Sir / Madam

APPLICATION FOR INCOME TAX EXEMPTION APPROVED: EMPLOYEE ASSISTANCE PROFESSIONALS ASSOCIATION OF SOUTH AFRICA

The South African Revenue Service (SARS) would like to confirm that your application for exemption from income tax has been approved as you meet the requirements set out in section 30B of the Income Tax Act No 58 of 1962 (the Act). Your Income Tax Exemption has been granted in terms of section 10(1)(d)(iv)(bb) of the Act.

The following exemptions also apply and are limited to:

1. Donations made to or by the company are exempt from Donations Tax in terms of section 56(1)(h) of the Income Tax Act.

In order to maintain your exempt status, the following conditions must be complied with:

1. Where applicable, amend the founding document (e.g. Constitution/ Memorandum of Incorporation) stipulating the requirements of S30B. A signed copy of the amended document must be submitted to the Tax Exemption Unit (TEU) within 30 days of its amendment by:
 - Scanning and emailing the document to teu@sars.gov.za
 - Posting these to: PO Box 11955, Hatfield, 0028.
2. Submit an annual Income Tax Return (IT12EI) by the due date as announced annually by SARS.
 - Your IT12EI can be obtained by:
 - a) Registering online at www.sarsefiling.co.za to access, request and submit the IT12EI electronically
 - b) Calling the SARS Contact Centre on 0800 00 SARS (7277)
 - c) Requesting an IT12EI by contacting the TEU on teu@sars.gov.za or calling (012) 483 1700

- d) Requesting an IT12EI by visiting your local SARS branch.
3. The exemption approval as contained in this letter is subject to review on an annual basis by the TEU upon receipt of the annual income tax return.
 4. SARS must be informed in writing within 21 days of any change in registered particulars (e.g. Representative, change of name, address, trustee details, office bearers, etc.).
 5. An amended constitution will be submitted within 60 days from date hereof to include the requirements as stipulated in section 30B of the Income Tax Act. A schedule will also be provided to indicate where in the founding documents the specific paragraphs of section 30B is included.

For further information or assistance, email your query to teu@sars.gov.za, visit the SARS website www.sars.gov.za, call the TEU on 012 483 1700 or visit the TEU offices. Kindly ensure that you have your ID and tax reference number on hand to enable SARS to assist you.

Sincerely

R Julius

Tax Exemption Unit

ISSUED ON BEHALF OF THE COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE